

MINUTES
MAYDE CREEK MUNICIPAL UTILITY DISTRICT

November 22, 2021

The Board of Directors (the "Board") of Mayde Creek Municipal Utility District (the "District") met in regular session, open to the public, on the 21st day of November, 2021, at the Mayde Creek Event Center, 19600 Misty Cove, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Willie Jo Reynolds	President
Jorge Diaz	Vice President
Betty Mancia Alvarenga	Secretary
Cyrus Dumas	Director
Jessica Graham	Director

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Michael Murr of Murr Incorporated; Claudia Redden of Claudia Redden & Associates; Bart Downum of Environmental Development Partners, LLC; Teague Harris and Kelli Wilkinson of IDS Engineering Group ("IDS"); Kristen Scott of Bob Leared Interests; Jennifer Abad of Municipal Accounts & Consulting, L.P.; and Nellie Connally and Arlene Catalan of Allen Boone Humphries Robinson, LLP.

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

PUBLIC COMMENTS

Director Reynolds offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Reynolds moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the October 25, 2021, regular meeting. After review and discussion, Director Dumas moved to approve the minutes of the October 25, 2021, regular meeting. Director Diaz seconded the motion, which passed unanimously.

SECURITY REPORT

The Board reviewed the security report, a copy of which is attached. After discussion, Director Graham moved to accept the security report. Director Dumas seconded the motion, which passed unanimously.

EMINENT DOMAIN FILING

Ms. Connally reported ABHR has filed the District's Eminent Domain Authority Annual Report with the Comptroller of the State of Texas pursuant to Senate Bill 1812.

AUDIT FOR THE FISCAL YEAR END AUGUST 31, 2021

There was no report on this agenda item.

REPORT ON LANDSCAPE MAINTENANCE

Mr. Murr reported on landscape maintenance in the District.

PARK AND TRAIL REPORT, INCLUDING PARK AND BUILDING MAINTENANCE;
EXERCISE EQUIPMENT

Mr. Murr presented and reviewed the Park Maintenance Report, a copy of which is attached.

Mr. Murr reported that the cost of four 45-gallon trees is \$600.00 each with the additional cost of \$600.00 per tree to remove the four trees at the District Building damaged by Winter Storm Uri.

Mr. Murr stated that following IDS's survey of the District's detention ponds, he recommended that the Board wait for the completion of the Mayde Creek desilting by Harris County Flood Control District, to perform a detention grading.

Mr. Murr update the Board regarding the replacement of the District bridge lights.

After review and discussion, Director Dumas moved to: (1) accept the landscape maintenance report; and (2) accept the landscape maintenance report. Director Graham seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION

Ms. Scott reviewed the tax assessor/collector's report, including a list of bills submitted for payment and list of delinquent taxpayers, a copy of which is attached. After review and discussion, Director Dumas moved to approve the tax assessor

collector's report and authorize payment of the bills submitted. Director Alvarenga seconded the motion, which passed unanimously.

DELINQUENT TAX MATTERS

The Board reviewed the delinquent tax report from Perdue, Brandon, Fielder, Collins and Mott, L.L.P. ("Perdue Brandon"), a copy of which is attached. After review and discussion, Director Dumas moved to authorize moving certain personal property accounts to the uncollectable roll. Director Alvarenga seconded the motion, which passed unanimously.

RESOLUTION CASTING BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT

The Board abstained from voting in the HCAD Board of Directors election.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES

Discussion ensued regarding travel and expenses relating to the Association of Water Board Directors ("AWBD") winter conference in Galveston, Texas. After discussion, Director Dumas moved to authorize two hotel nights, three fees of office and reasonable meals not covered by the conference for directors attending the winter conference. Director Alvarenga motion, which passed by unanimous vote.

REGIONAL WASTEWATER TREATMENT PLANT ("WWTP") FINANCIAL AND BOOKKEEPING MATTERS, AND PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Ms. Abad presented and reviewed the regional WWTP bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Graham moved to accept the regional WWTP bookkeeper's report, and the bills submitted for payment. Director Diaz seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING

Ms. Redden presented and reviewed the bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Dumas moved to approve the bookkeeper's report, and the checks presented for payment. Director Diaz seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Downum presented and reviewed the Operator's Report, a copy of which is attached, including system repairs and maintenance. He reported on pending and completed repairs and improvements to the District's water and sanitary sewer systems.

Mr. Downum presented to and reviewed with the Board an Assignment and Amendment of Operating Services Agreement (the "Assignment") which assigns all of the rights, title and interests under the District's services agreement with Environmental Development Partners, LLC, to its successor, Inframark, LLC. The Board expressed they want to keep Bart Downum as their District representative.

After review and discussion, Director Dumas moved to: (1) approve the operator's report; and (2) approve the Assignment. Director Alvarenga seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

The Board reviewed the list of delinquent accounts. Mr. Downum informed the Board that the residents on the termination list were delinquent in payment of their utility bills and had been given written notification prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct the utility service bill and show reason why utility services should not be terminated for reason of nonpayment. The Board conducted a hearing regarding water and sewer service termination. Following review and discussion, Director moved that, because the customers on the list were not present at the meeting, nor had presented any written statement on the matter, all utility services should be terminated, if their utility bills are not paid in accordance with the District's Amended Rate Order. The motion was seconded by Director Alvarenga, which passed unanimously.

APPROVE EMERGENCY RESPONSE PLAN AND FILING OF CERTIFICATION OF SAME WITH THE ENVIRONMENTAL PROTECTION AGENCY

Ms. Connally reported on certain certification obligations that the District must meet under the America's Water Infrastructure Act of 2018 (the "Act"). She stated that, pursuant to the Act, the District must certify to the Environmental Protection Agency that its community water system has completed an Emergency Response Plan (the "Plan"). Mr. Downum discussed the District's Plan. After review and discussion, Director Dumas moved to approve the Emergency Response Plan, authorize the filing of the certification of the Plan with the Environmental Protection Agency, and direct (1) the Plan to be filed, confidentially, in the District's official records and (2) the confirmation of certification be filed in the District's official records. Director Alvarenga seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Wilkinson reviewed the engineering report, a copy of which is attached.

WASTEWATER TREATMENT PLANT ("WWTP") LIFT STATION
CONVERSION TO SUBMERSIBLE PUMPS

Ms. Wilkinson reported the one-year warranty inspection for the regional WWTP onsite lift station rehabilitation and conversion to submersible pumps project has been completed, along with the pending items.

REGIONAL WASTEWATER TREATMENT PLANT ("WWTP")
REHABILITATION

Ms. Wilkinson stated that the construction of the Regional WWTP rehabilitation project is complete.

Ms. Wilkinson stated IDS has submitted the application for the renewal of the District's Wastewater Discharge Permit to the Texas Commission on Environmental Quality.

Ms. Wilkinson gave an update on the Regional WWTP Advisory Committee (the "Committee") meeting held on November 4, 2021.

Ms. Wilkinson presented and reviewed the updated Regional WWTP Capital Improvement Plan (the "Plan"). She said that the Plan was presented to the Committee.

Ms. Wilkinson reported that the cost estimate table (the "Table") was revised to better reflect the shared connection counts.

Ms. Wilkinson stated that IDS is working with ABHR on the preparation of the amended and restated Joint Trunk Sewer Line Agreement.

Ms. Wilkinson said that the contract for the cleaning and televising of the regional sanitary sewer lines and manholes was awarded to Aims Companies at the last Board meeting. She requested Board authorization to circulate the contract for execution.

Ms. Wilkinson reported IDS has submitted the revised Stormwater Pollution Prevention Plan and a Notice of Intent to the State of Texas Environmental Electronic Reporting System.

Mr. Harris said that IDS requested an update from Harris County Flood Control District regarding the Mayde Creek channel maintenance and improvement project.

Ms. Wilkinson presented and reviewed the findings of the survey of the District's detention ponds. She requested and recommended that the Board authorize IDS to contact Harris County to request the removal of silt at the storm sewer. Alternatively, she recommended that the Board authorize IDS to advertise for bids to remove the silt.

SITE DEVELOPMENT REQUESTS AND UTILITY COMMITMENT LETTERS

There was no report on the matter.

DEEDS AND EASEMENTS

There were no deeds or easements presented to the Board.

ASSET MANAGEMENT PLAN

There was no discussion on this matter.

After review and discussion, Director Dumas moved to: (1) approve the engineer's report; (2) authorize execution of the cleaning and televising of the regional sanitary sewer lines and manholes contract; and (3) authorize IDS to advertise for bids for the removal of silt. Director Graham seconded the motion, which passed unanimously.

BUILDING MANAGER'S REPORT AND BUILDING MATTERS

The Board discussed the Building Manager's Report, a copy of which is attached.

Director Dumas reported that iTech has commenced installation of camera's at the North Park.

Director Dumas presented and reviewed quotes for the repair and replacement of the District's building sign. Discussion ensued.

Director Dumas stated that the building holiday lights have been installed.

Ms. Pettit reported that KONE Elevators & Escalators inspected the elevator.

Director Dumas stated Ms. Pettit requested vacation time for December 23rd and December 28th to 30th.

After discussion, Director Graham moved to: (1) accept the Building Manager's Report; and (2) approve of Ms. Pettit's vacation request. Director Diaz seconded the motion, which passed unanimously.

BUILDING MANAGER'S EMPLOYMENT AGREEMENT

There was no report on this agenda item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY

This agenda item was covered in the operator's report.

REPORTS FROM DIRECTORS

There was no report on this agenda item.

GARBAGE SERVICES

There was no report on this agenda item.

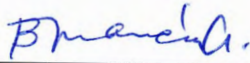
AGENDA ITEMS FOR NEXT BOARD MEETING

Ms. Connally stated the next Committee will be held on December 2, 2021, via teleconference.

Ms. Connally said that the next Board meeting is scheduled to be held on December 27, 2021, in-person.

There being no further business to come before the Board, Director Dumas moved to adjourn the meeting. Director Graham seconded the motion, which passed unanimously.




Secretary, Board of Directors

ATTACHMENTS TO MINUTES

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