

MINUTES
MAYDE CREEK MUNICIPAL UTILITY DISTRICT

December 26, 2022

The Board of Directors (the "Board") of Mayde Creek Municipal Utility District (the "District") met in regular session, open to the public, on the 26th day of December, 2022, at the Mayde Creek Event Center, 19600 Misty Cove, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

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|------------------------|----------------|
| Willie Jo Reynolds | President |
| Cyrus Dumas | Vice President |
| Betty Mancia Alvarenga | Secretary |
| Jessica Graham | Director |
| Lee Crenshaw | Director |

and all the above were present, thus constituting a quorum.

Also present at the meeting was: Claudia Redden of Claudia Redden & Associates.

PUBLIC COMMENTS

Director Reynolds offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Reynolds moved to the next agenda item.

APPROVE AUDIT FOR FISCAL YEAR END AUGUST 31, 2022

There was no discussion on this agenda item.

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There was no discussion on this agenda item.

REGIONAL WASTEWATER TREATMENT PLANT ("WWTP") FINANCIAL AND BOOKKEEPING MATTERS, AND PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

The Board reviewed the regional WWTP bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Graham moved to approve the regional WWTP bookkeeper's report and the bills submitted for payment. Director Crenshaw seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING

Ms. Redden presented and reviewed the District’s bookkeeper’s report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Graham moved to approve the bookkeeper’s report, and the checks presented for payment. Director Dumas seconded the motion, which passed unanimously.

BUILDING MANAGER’S REPORT AND BUILDING MATTERS

The Board reviewed and discussed the 2023 Employment Agreement with Ms. Pettit. Discussion ensued regarding Ms. Pettit’s requested changes. After discussion, Director Graham moved to: (1) approve cellphone usage rate increase of \$50 per month; (2) approve the addition of Martin Luther King’s Day and the day after Thanksgiving as paid holidays; and (3) approve a 5% rate increase, equal to \$42.00 per hour. Director Crenshaw seconded the motion, which passed by unanimous vote. The Board requested an item be added to the January agenda to further discuss the 2023 Employment Agreement under executive session.

CONSIDER AMENDING THE FACILITY USE AGREEMENT AND APPROVE APPROPRIATE ACTION

The Board reviewed and discussed the Amended Facility Use Agreement. After review and discussion, Director Dumas moved to approve the Amended Facility Use Agreement. Director Crenshaw seconded the motion, which passed by unanimous vote.

AGENDA ITEMS FOR NEXT BOARD MEETING

The Board noted the next Committee will be held on February 2, 2023, and the next Board meeting is scheduled to be held on January 23, 2023.

There being no further business to come before the Board, Director Dumas moved to adjourn the meeting. Director Crenshaw seconded the motion, which passed unanimously.



B. ...
Secretary, Board of Directors

ATTACHMENTS TO MINUTES

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