

MINUTES
MAYDE CREEK MUNICIPAL UTILITY DISTRICT

December 16, 2024

The Board of Directors (the "Board") of Mayde Creek Municipal Utility District (the "District") met in regular session, open to the public, on the 16th day of December 2024, at the Mayde Creek Event Center, 19600 Misty Cove, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Cyrus Dumas	President
Jessica Graham	Vice President
Betty Mancia Alvarenga	Secretary
Lee Crenshaw	Director
Erwin Sanchez	Director

and all the above were present, except Director Sanchez, thus constituting a quorum.

Also present at the meeting were: Deputy Giovanni Ruiz of the Harris County Sheriff's Office; Michael Murr of Murr Incorporated; and Joseph Ellis of McCall Gibson Swedlund Barfoot PLLC.

PUBLIC COMMENTS

The Board offered any members of the public attending the meeting the opportunity to make a public comment. There being no members of the public requesting to make public comments, the Board moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the November 18, 2024, regular meeting. After review and discussion, Director Crenshaw moved to approve the minutes of the November 18, 2024, regular meeting. Director Alvarenga seconded the motion, which passed unanimously.

SECURITY REPORT

Deputy Ruiz presented the security report. Discussion ensued regarding activities around the District. After review and discussion, Director Crenshaw moved to accept the security report. Director Alvarenga seconded the motion, which passed unanimously.

The Board discussed the contract from the Texas Counties Division Patrol LLC. After discussion, no action was taken.

APPROVE AUDIT FOR FISCAL YEAR END AUGUST 31, 2024

Mr. Ellis presented and reviewed the District's audit for the fiscal year end August 31, 2024, and the audit for the Mayde Creek Regional Sewage Treatment Plant. After review and discussion, Director Graham moved to approve the District's audit and the Mayde Creek Regional Sewage Treatment Plant audit, subject to final review. Director Crenshaw seconded the motion, which passed by unanimous vote.

REPORT ON LANDSCAPE MAINTENANCE

There was no report on this agenda item.

PARK AND TRAIL REPORT, INCLUDING PARK AND BUILDING MAINTENANCE;
EXERCISE EQUIPMENT

There was no report on this agenda item.

TAX ASSESSMENT AND COLLECTION

There was no report on this agenda item.

DELINQUENT TAX MATTERS

There was no report on this agenda item.

REGIONAL WASTEWATER TREATMENT PLANT ("WWTP") FINANCIAL AND
BOOKKEEPING MATTERS, AND PAYMENT OF THE BILLS AND REVIEW OF
INVESTMENTS

The Board reviewed the regional WWTP bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Crenshaw moved to accept the regional WWTP bookkeeper's report, and the bills submitted for payment. Director Alvarenga seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING

The Board reviewed the District's bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Crenshaw moved to approve the bookkeeper's report, and the checks presented for payment. Director Graham seconded the motion, which passed unanimously.

REVIEW PROPOSAL FOR MESSAGING SERVICES

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

The Board reviewed the Operator's Report, a copy of which is attached, including system repairs and maintenance.

After review and discussion, Director Crenshaw moved to approve the operator's report. Director Graham seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

The Board reviewed the list of delinquent accounts and noted that the residents on the termination list were delinquent in payment of their utility bills and had been given written notification prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct the utility service bill and show reason why utility services should not be terminated for reason of nonpayment. The Board conducted a hearing regarding water and sewer service termination. Following review and discussion, Director Graham moved that, because the customers on the list were not present at the meeting, nor had presented any written statement on the matter, all utility services should be terminated after the holidays, if their utility bills are not paid in accordance with the District's Amended Rate Order. The motion was seconded by Director Crenshaw which passed unanimously.

ENGINEERING MATTERS

The Board reviewed the engineering report. After review and discussion, Director Graham moved to approve the engineer's report. Director Crenshaw seconded the motion, which passed unanimously.

BUILDING MANAGER'S REPORT AND BUILDING MATTERS

The Board reviewed the Building Manager's Report, a copy of which is attached.

After discussion, Director Graham moved to accept the Building Manager's Report. Director Alvarenga seconded the motion, which passed unanimously.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY

There was no discussion on this agenda item.

REPORTS FROM DIRECTORS

There was no discussion on this agenda item.

GARBAGE MATTERS

There was no discussion on this agenda item.

AGENDA ITEMS FOR NEXT BOARD MEETING

The Board noted that the next Committee meeting will be held on February 6, 2025, and the next regular meeting will be held January 27, 2025.

There being no further business to come before the Board, Director Graham moved to adjourn the meeting. Director Crenshaw seconded the motion, which passed unanimously.



Bomanich

Secretary, Board of Directors

ATTACHMENTS TO MINUTES

Minutes
Page

Security Report.....	1
Regional WWTP Bookkeeper’s Report.....	2
District Bookkeeper Report.....	2
Operator’s Report.....	3
Building Manager Report.....	3